

Pro & House Committee Charter

Pro Shop

- Evaluate and critique Pro Shop services.
- Assure a system to collect member comments and concerns. Share comments and recommended solutions with Board.
- Assure monthly audit of Pro Shop.
- Develop Pro Shops annual budget and submit to Board.
- Monitor Pro Shops budget monthly and report problems to Board.
- Assure Pro Shop hours are posted and reviewed twice annually.
- Provide input for the evaluation of the golf professionals and setting annual goals.
- Develop recommendations for rules of play, e.g. rakes in or out of bunkers, etc.
- Monitor number of rounds played each month.
- Monitor and provide recommendations for driving range.
- Assure a system of regular marshaling and provide monthly report to Director of Pro & House.
- Monitor the number of lessons during work time policy for Pro and asst Pro.
- Assure a system for informing public players of the course rules.
- Assure a Pro Shop credit report is mailed quarterly with members statements during the golf season (April – October).

Club House & Restaurant

- Evaluate and critique restaurant services and assure compliance with the lease. Make recommendations for continuation and modifications of lease.
- Maintain a system to secure member comments and concerns (customer feedback cards, regular audits, etc). Share concerns with Board.
Develop Club House annual budget submit to Board for approval.
Monitor Club House budget monthly and report problems to Board.
- Develop recommendations for the use of Club House and restaurant.
- Recommend hours of operation for restaurant and submit to the Board.
- Monitor Club House maintenance and provide feedback to Board regarding problems.